

**Javits Center Expansion Design Build Project Management Services RFP
Responses to Bidder Inquiries**

#	RFP Reference	Question	Response
1	General	Do you have a list of primes pursuing the RFP PM contract?	We do not have such a list.
2	General	Are any companies precluded from bidding on this procurement?	Any firm or joint venture responding to the Javits Center Expansion Design Build procurement, and all subcontractors to any such respondent, are precluded from award in this procurement for Project Management Services. All other firms are welcome to participate.
3	Pg 2: Scope of Services	Do you anticipate delivery of this project via Building Information Modeling (BIM)? And are there any existing agency CAD/BIM Standards for which this project will be required to adhere?	It is expected that the design-builder will utilize BIM and it is anticipated that the PM team will have to be capable of working in the same system/format as the design-builder.
4	Pg 7: Section VIII. Evaluation and Selection Process	The evaluation criteria include 15 points for "Proposed cost of the Project Director, other Key Personnel and additional personnel", and 5 points for "Proposed cost for potential generic positions/titles". What is the difference between "additional personnel" and "potential generic positions/titles"?	Attachment C defined the roles and responsibilities for Key Personnel. Key personnel are required staff and as stated on page 3 of the RFP, Key personnel are required and are expected to work on site at the Javits Center. Key personnel are to be identified in the proposal response to this RFP. Generic / Additional Titles are potential additional roles anticipated to be needed on the project but are not considered key. Attachment D outlines personnel requirements. Pages 43-45 defines requirements for Key Personnel. Pages 45-48 defines the requirements for potential additional / generic positions.
5	Pg 10: Procurement Forms and Requirements (Administrative Proposal)	<p>We notice some discrepancies between what is asked for in the RFP and what is outlined in the 2 page Proposal Checklist.</p> <p>3. Iran Divestment Act (don't see this on the checklist)</p> <p>6. Form OCSD 3, 3A, 4 and 5 (mentioned on checklist but not in proposal?)</p>	<p>Proposers should certify compliance with the Iran Divestment Act in Attachment H: Proposal Submission Cover Sheet.</p> <p>Links to OCSD Forms 3-5 are provided on ESD's website (at the bottom of the page): http://esd.ny.gov/CorporateInformation/RFPs.html</p>
6	pg 14: Section 4: Non-Discrimination and Contractor and Supplier Diversity	Item A, it indicates that respondents are required to submit a MWBE Utilization plan with their bid or proposal. However, in Attachment 1, Proposal Checklist, Page 2, Administrative Proposal, the MWBE Utilization has been crossed off the list. Are we required to submit a MWBE Utilization Plan with our proposal?	No. That requirement was removed in Addendum 1.

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7	pg 14: Section 4: Non-Discrimination and Contractor and Supplier Diversity	<p>It reads that "NYCCDC may disqualify a respondent as being non-responsive for failing to submit a written remedy to a notice of deficiency, failing to submit a request for a waiver or if NYCCDC determines that the respondent has failed to document good faith efforts.</p> <p>a. Is good faith effort documentation part of the proposal requirements, or will it be required of the selected respondent during contract?</p> <p>b. Are we required to submit a request for waiver at the proposal stage?</p>	<p>A. Good faith efforts will be required of the selected respondent during contract.</p> <p>B. No. Waivers do not need to be submitted at the proposal stage. Proposers should be aware, however, CCDC does not anticipate granting any waivers to MWBE requirements.</p>
8	Pg 28: Preliminary Organization Chart	What is the definition of "TBC (NOM)"?	TBC (NOM) - this means "to be confirmed (nominated)." The Corporation may nominate personnel to be included in the team, subject to the Selected Respondents approval.
9	Pg 28: Preliminary Organization Chart	In the key to the organization chart, "DSN" is defined as "Nominated Sub to PM". Is that referring to proposed positions from Table 3 from Attachment E?	No. Table 3 is for additional roles / titles not anticipated by ESD in the RFP. The proposer may include additional specialists it believes may be necessary. The Proposer should explain these roles in detail in Section 6 of the Technical Proposal, as stated in the RFP.
10	Attachment D	Are the "KEY PERSONNEL REQUIREMENTS" listed desired or required qualifications?	The Key Personnel Requirements are required. Staff who do not meet these requirements will be viewed as nonresponsive and the proposal will not be evaluated.
11	Attachment D	Will proposals be accepted with key personnel that have slightly different but equally sufficient qualifications and experience than those listed?	No, Key Personnel Requirements are required. Staff who do not meet these requirements will be viewed as nonresponsive and the proposal will not be evaluated.
12	Attachment D	Will personnel be accepted that is not OSHA 30 trained if training will be completed by contract award?	Yes.