

Job Opening
May 6, 2014

JOB TITLE: Junior Financial Analyst **LOCATION:** NYC
DEPARTMENT: Portfolio Management & Project Finance

BASIC FUNCTION:

- Conduct financial and credit analysis of operating companies to determine amount of State support required and to structure loans, grants, and the disposition of State assets and other subsidies accordingly.

WORK PERFORMED:

- Obtain and analyze financial statements/tax returns of corporate and not-for-profit entities and individuals.
- Review financial projections and create cash flow models for operating companies and real estate developments, including sensitivity analyses.
- Perform risk assessment of credit and collateral ensuring loan stability and sound credit quality.
- Prepare memoranda explaining corporate and project financial strength, credit risks and funding gaps.
- Inputting various financial data into Excel-based financial models for scoring purposes.
- Assist other departments with financial analysis/modeling on an ad-hoc basis.
- Learn ESD's loan billing and servicing software and process.
- Regulatory compliance work for a Housing & Urban Development grant program.
- Other related projects/assignments as assigned by management.

EDUCATION & REQUIREMENTS:

Education Level required

Bachelors degree in accounting or finance, or equivalent experience.

Equivalent Experience required

Experience analyzing financial statements preferred

Knowledge required

The ideal candidate will have sufficient knowledge to independently analyze/spread financial statements and draft concise analyses of credit documentation. This will include basic working knowledge of financial accounting, strong analytic abilities, facility with financial modeling, and excellent written and oral communication skills.

APPROXIMATE HIRING SALARY: Up to \$47,000

INQUIRE

Maria Gately, Human Resources Manager, Human Resources Department

DEADLINE: At least 2 weeks or until the position is filled.

Internal Candidates: COMPLETE A POSTING APPLICATION AND ATTACH A COPY OF RESUME

External Candidates: SEND RESUME TO: Resumes@esd.ny.gov

AN EQUAL OPPORTUNITY EMPLOYER

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